



Republic of the Philippines  
Province of Cavite  
City of Imus

**OFFICE OF THE CITY MAYOR**

**EXECUTIVE ORDER NO. 23**  
*Series of 2023*

**AN ORDER REORGANIZING THE CITY DISASTER RISK REDUCTION AND  
MANAGEMENT COUNCIL**

**WHEREAS**, Republic Act 10121 or the Philippine Disaster Risk Reduction and Management Act of 2010 mandates the creation of the Local Disaster Risk Reduction and Management Council (CDRRMC) in every local government unit.;

**WHEREAS**, the City Government of Imus should develop, promote, and implement a comprehensive City Disaster Risk Reduction and Management Plan (CDRRMP) that aims to strengthen the capacity of the local government unit, together with partner stakeholders, to build disaster-resilient communities, and to institutionalize arrangements and measures for reducing disaster risks. These include projecting climate change risks, enhancing disaster preparedness, and developing response capabilities at all levels.

**WHEREAS**, the City Government of Imus should provide maximum care, assistance, and services to individuals and families affected by disasters, implement emergency rehabilitation projections to lessen the impact of disasters, and facilitate resumption of normal social and economic activities.

**WHEREAS**, the City Government of Imus should engage the participation of other government institutions, Civil Society Organizations (CSOs), the private sector, and volunteers in the LGU's disaster risk reduction programs towards proper use of resources and effective delivery of services to the citizenry;

**WHEREAS**, some of its members of the CDRRM are no longer connected with the City Government or re-assigned from their work station. Further, it is necessary to include additional members from the Civic Society Organizations. Thus, the need to reorganize the CDRRMC.

**NOW, therefore, I, ALEX L. ADVINCULA, Chairperson CDRRMC, Mayor of the City of Imus**, by virtue of the powers vested in me by law, do hereby order the reorganization of the City Disaster Risk Reduction and Management Council of the City of Imus and immediately appoint the new members in order to carry out the basic principles and objectives of RA 10121.



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**Section 1. COMPOSITION.** The composition of the CDRRMC is hereby reorganized and shall be composed of the following persons:

Chairperson - **Hon. Alex L. Advincula**, *City Mayor*  
Vice Chairperson - **Hon. Homer T. Saquilayan**, *City Vice Mayor*

### EXECUTIVE COMMITTEE MEMBERS:

Members:

1. **Hon. David Sapitan Jr.** - *City Councilor as ABC President  
Chair, Comm. On Peace & Order  
Public Safety*
2. **Ms. Marisel R. Cayetano** - *City Disaster Risk Reduction and  
Management Office*
3. **Mr. Hertito Monzon** - *City Administrator*
4. **Mr. Joseph Ryan V.  
Geronimo** - *City Local Government Operations  
Officer*
5. **Ms. Josephine G.  
Villanueva** - *City Social Welfare & Development  
Officer*
6. **Engr. Christian Mervin  
Sarno** - *City Engineer*
7. **Engr. Guiana Monzon** - *City Planning and Development  
Coordinator*

### FUNCTIONAL COMMITTEES:

**1) COMMITTEE ON PREVENTION AND MITIGATION** – The Committee shall prevent future emergencies or minimize effects.

Chairman: **Engr. Christian Mervin Sarno** - *City Engineer*

Members:

1. **Ms. Dorotea L. Sagenes** - *CENRO Head*
2. **Ms. Donna Belle R. Melo** - *City Epidemiology and Surveillance  
Unit*
3. **Engr. Alvin Saitanan** - *CPDC/Building Official*
4. **PMAJ Franco M. Atienza** - *Deputy Imus City Police Station*
5. **SFO4 Rita May G.** - *Deputy Imus Bureau of Fire*



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| <b>Andres</b>                          | - | <i>Protection</i>                             |
| 6. <b>Hon. Jerry Vilbar</b>            | - | <i>ABC Vice President</i>                     |
| 7. <b>Mr. Christian Gabriel Ynieto</b> | - | <i>Representative, School Division Office</i> |
| 8. <b>Mr. John D. Jacobo</b>           | - | <i>President, AIMHAI</i>                      |
| 9. <b>Ms. Irma Corpuz</b>              | - | <i>President, NIPMMAI</i>                     |

Support Group shall be identified by the heads of office involve herein.

- 2) COMMITTEE ON PREPAREDNESS** – The Committee shall prepare to handle an emergency.

Chairman: **Mr. Joseph Ryan V. Geronimo** – City Local Government Operations Officer

Members:

- |                                      |   |  |
|--------------------------------------|---|--|
| 1. <b>Hon. David Sapitan Jr.</b>     | - | <i>President, Liga ng mga Barangay</i> |
| 2. <b>Dr. Ferdinand P. Mina</b>      | - | <i>City Health Office</i>              |
| 3. <b>Mr. Lauro Monzon</b>           | - | <i>Head, General Services Office</i>   |
| 4. <b>Mr. Ervin Ace Navarette</b>    | - | <i>OIC, City Information Office</i>    |
| 5. <b>Atty. Cristian P. Saba</b>     | - | <i>Chief of Staff, Mayor's Office</i>  |
| 6. <b>CINSP Michael D. Mesina</b>    | - | <i>Imus Fire Marshall</i>              |
| 7. <b>PLTCOL Michael D. Batoctoy</b> | - | <i>Imus PNP Chief</i>                  |
| 8. <b>Dr. Rosemarie Torres</b>       | - | <i>Schools Division Office</i>         |
| 9. <b>Mr. Jericho Reyes</b>          | - | <i>OIC, Youth Affairs Unit</i>         |

Support Group shall be identified by the heads of office involve herein.

- 3) COMMITTEE RESPONSE** – The Committee shall respond safely to an emergency.

Chairman: **Ms. Josephine G. Villanueva, RSW** - City Social Welfare & Development Officer

Members:

- |                                  |   |                                 |
|----------------------------------|---|---------------------------------|
| 1. <b>Dr. Gabriel G. Gabriel</b> | - | <i>Chief of Ospital ng Imus</i> |
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2. **Mr. Jeffrey M. Purisima** - *Special Assistant to the Mayor*
3. **Ms. Shella P. Dy** - *Chairperson, Gender and Development Office*
4. **J/Supt Reynaldo A. Paguirigan Jr.** - *Imus Jail Warden*
5. **Mr. Jose Michael Oloris** - *Philippine Rescue Volunteers Association Imus Chapter (NGO CSO)*
6. **Ms. Adelina B. Castillo** - *Philippine National Red Cross, Cavite Chapter*
7. **PLT Markwille P. Ortola** - *Imus City Police SAR*
8. **Mr. Jeremy D. Bautista** - *WISAR Philippines – Cavite (NGO CSO)*
9. **Mr. Rodney S. Roces** - *Guardians Socialite Society Inc. (NGO CSO)*
10. **Major Ariel T. Matic (INF) PA** - *Director, 402<sup>ND</sup> Community Defense Center, 4RCDG, Reserve Command Philippine Army*
11. **Ms. Maria Ellis Estologa** - *United Kabalikat Civicon – Imus Chapter (NGO CSO)*
12. **Mr. Peter Simon C. Lara** - *Inter Department Task Force*

Support Group shall be identified by the heads of office involve herein.

- 4) COMMITTEE ON RECOVERY** – The committee shall assist in the recovery from an emergency.

Chairman: **Engr. Guiana Monzon** - *City Planning and Development Coordinator*

Members:

1. **Mr. Robert Marges** - *City Agriculturist*
2. **Ms. Arlene Duminding** - *OIC, City Budget*
3. **Mr. Manuel Reynold W. Dela Fuente** - *City Treasurer*
4. **Ms. Roselie Pangilinan** - *City Accountant*
5. **Dr. Maribel Depayso** - *City Veterinarian*
6. **SF03 Luther James B. Nones** - *Imus Fire Representative*



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| 7. <b>PLT Angelito O. Castro</b>       | - | <i>Imus PNP Representative</i>  |
| 8. <b>Pastor Sancho Sampot</b>         | - | <i>City Chaplain</i>  |
| 9. <b>Ms. Annie R. Jarin</b>           | - | <i>Imus City Chamber of Commerce and Industry (Private Sector)</i>                |
| 10. <b>Dr. Marietta L. Opulencia</b>   | - | <i>Associations of Private Schools City of Imus (Academe CSO)</i>                 |
| 11. <b>Rev. Nilo F. Cangson</b>        | - | <i>Servants of God Imus Ministerial Fellowship Inc. (Faith-based CSO)</i>         |
| 12. <b>PLT Elerico N. Hayag (Ret.)</b> | - | <i>Imus Institute Batch 86 Born to Serve Inc. (Professional Organization CSO)</i> |

Support Group shall be identified by the heads of office involve herein.

**Section 2. FUNCTIONS.** The CDRRMC shall have the following functions:

1. Approve, monitor, and evaluate the implementation of the City Disaster Risk Reduction and Management Plan and regularly review and test the plan consistent with other national and local planning programs;
2. Ensure the integration of disaster risk reduction and climate change adaptation into local development plans, programs, and budgets as a strategy for sustainable development and poverty reduction;
3. Recommend the implementation of the forced or pre-emptive evacuation of local residents, if necessary; and
4. Convene the CDRRMC once every three (3) months or as necessary.

**Section 3. SECRETARIAT.** The City Disaster Risk Reduction and Management Office shall serve as the secretariat of the CDRRMC as provided in Section 12 of Republic Act No. 10121. As such, they shall handle the documentation proceedings of CDRRMC activities; shall keep the necessary records on file; prepare and release the necessary communication papers for the CDRRMC, and take charge of all other secretariat functions as needed.

**Section 4. FUNDING.** The City Government shall allocate funds for the purpose of implementing CDRRMC programs and projects. CDRRMC members may likewise pool their respective agencies' resources for complementation and augmentation purposes to raise required funds to effectively and efficiently implement identified undertakings and activities of the Council as contained in the City Disaster Risk Reduction and Management Plan. CDRRMC may likewise tap other possible



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sources of funds subject to the usual accounting and auditing policies, rules, and procedures.

**Section 5. EFFECTIVITY.** This Executive Order shall take effect immediately upon approval hereof and shall remain in full force and effect unless sooner revoked or amended by the Local Chief Executive.

**DONE** and **SIGNED** this 12<sup>th</sup> day of April 2023, City of Imus.

**ALEX I. ADVINCULA**

City Mayor 